

## **Job Description**

**Job Title:** Technical Manager – Pitched Roofing

**Company:** National Federation of Roofing Contractors Limited

**Version:** 1.0

**Date:** April 2026

**Reporting to:** Head of Technical & Training

**Days/Hours:** Mon to Fri 9am-5pm

**Salary:** TBC

**Location:** Mobile - UK

## **MAIN CONTACTS:**

- Internal: Head of Technical and Training, NFRC departments and Senior Leadership Team
- External: Technical Committees, users of member services, suppliers of services and any other relevant stakeholders.

## **MAJOR OBJECTIVES:**

- To develop, manage and ensure the delivery of the Federation's technical information on slating and tiling. The individual will have practical knowledge of the installation of all types of slating and tiling and be able to communicate that practical advice to members of the NFRC and the public.
- To have knowledge of a traditional metal roofing discipline
- Give information, advice, and guidance to members on the technical aspects of training, courses and qualifications.

## **RESPONSIBILITIES:**

- Identify, assess, and respond to technical issues impacting roofing products and their manufacture.
- Provide expert technical advice to NFRC staff, members, and committees, supporting the Federation's wider policy and marketing activities.
- Represent NFRC on British and European Standards Committees, as well as relevant regulatory and industry bodies, as required.
- Contribute to and support the work of NFRC Technical Committees, with a particular focus on pitched roofing systems and support the work group on traditional metal systems.
- Enhance NFRC's presence and influence within technical and training-related policy discussions.
- Monitor regulatory and policy developments, identifying associated risks and opportunities, and effectively communicate their implications to NFRC members.
- Support NFRC's active participation in, and where appropriate leadership of, the technical agenda, including the development and review of National Occupational Standards.
- Identify and develop opportunities to strengthen and expand NFRC's technical and training service offering to members.
- Improve the accessibility, timeliness, and effectiveness of NFRC's technical and training guidance

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and communications to members.

### **Attendance at events**

- Attend NFRC functions within both the UK and internationally as and when required, which may require overnight stays.
- Give effective and professional presentations as and when required and communicate positively and effectively with all stakeholders, as appropriate.

### **General**

- Carry out any other duties as may reasonably be requested by the Head of Technical and Training Services
- Work in such a way as to minimise the risks to the information technology environment safely, securely, and confidentially, always adhering to GDPR.
- Have regard for own actions and those of others in the interests of safety and wellbeing

### **Collaboration:**

- Work closely with internal teams to ensure alignment on business development goals.

### **Person Criteria**

#### **Education**

- Demonstratable competence in Pitched roofing and traditional metal roofing
- GCSE qualifications in English and Maths or vocational equivalent

#### **Skills / Abilities**

- Proficient in Microsoft Office: Excel, Word, PowerPoint & Outlook
- Able to use meeting software and host virtual meetings (e.g. Teams)

#### **Experience / Knowledge**

- Proven experience with pitched roofing systems and traditional metal roofing systems
- Strong verbal and written communication skills.
- Excellent organizational and multitasking abilities
- Strong networking skills

The postholder will bring in-depth technical expertise across both slating and tiling and contribute towards the development of NFRC's traditional metal roofing technical offering. This includes providing authoritative guidance to members, representing NFRC within industry standards and regulatory forums, and ensuring that roofing considerations remain central within the evolving construction and competence framework

Working collaboratively with technical colleagues across other roofing disciplines, the role will contribute to delivering a comprehensive pitched roofing offering on behalf of NFRC.